Baselining on the Group Level Summary screen

Baselining in Connecting Steps · https://support.bsquared.co.uk/docs/baselining-in-the-group-level-summary-screen/

Connecting Steps uses a baseline as a starting point for each student within each subject.

The baseline is the date when you start to assess a student; it gives you an approximate idea of where a student's level is when they start a subject.

It is important to baseline all students so you can see a completed level for each student.

To baseline on the Group Level Summary screen

1. Navigate to **Assessments | Group Level Summary** in Connecting Steps.
2. Select the required group type, group, framework, subject and profile from the drop-down lists in the selection panel.

   Your selection displays on screen.
3. Click **Add Baseline**.
4. Select the date type from the drop-down list.
   - **Framework start date** - admission date of the student or the day the student started a particular framework. **We highly recommend to always use this option**!
   - **Current date** - today's date.
   - **Custom date** - enter the date you require by clicking on the **Today** calendar icon.
6. Click the level you want the baseline to start from.

   Note: Use the level the student is currently working on as the baseline.

   The letter **B** appears indicating this is the **baseline**. The letter **C** indicates the **current** level.